

Course Title	Special Lecture 1 (Cross-Cultural Management)		Semester / Credit	Fall-Winter 2
Instructor	Prof. Tim Keeley		Subject Code	Compulsory / Elective
			18176029	
Class Schedule	① 10/3 ② 10/10 ③ 10/17 ④ 10/24 ⑤ 10/31 ⑥ 11/7 ⑦ 11/14 ⑧ 11/21 ⑨ 11/28 ⑩ 12/5 ⑪ 12/12 ⑫ 12/19 ⑬ 1/9 ⑭ 1/16 ⑮ 1/30			
Pre-requisites	N/A		Keywords	Cross-cultural understanding/ communication/management, role clarity, management styles, risk propensity, individualism/ collectivism, decision-making, VABE- values/assumptions/beliefs/ expectations, power structure
Purpose of the Course	To deepen the students' understanding and practical knowledge of cross-cultural management and communication.		Objective of the Study	To be able to better understand and function in cross-cultural business/management environments.

Course Description
授業の概要

Understanding cross-cultural communication is important for any company that has a diverse workforce or plans on conducting global business. This type of communication involves an understanding of how people from different cultures speak, communicate, and perceive the world around them.

The course seeks to promote cultural awareness. Cultural Awareness is the foundation of communication and it involves the ability of standing back from ourselves and becoming aware of our cultural values, beliefs and perceptions. For effective leadership, management, business negotiations/interactions and intercultural communication, it is imperative to clarify our own culturally based values, assumptions, belief and assumptions as well as those of the people we lead, manage, and interact with in the business environment. Only then can we better understand their perceptions and what motivates them.

The course will cover the most important topics in the field of cross-cultural communication and management. These include having a better understanding of how culture affects our perceptions and behavior, communication styles, decision-making styles, power structure, role clarity, among others.

The students are encouraged to actively participate in class discussion and to seek to relate the topics covered in class to their own personal experience and observations.

Class Organization
授業の進め方

PowerPoint presentations for each topic will be presented and discussed. The students are expected to participate in the discussions. The class will mainly be conducted in English but Japanese can be used and the instructor will make sure everyone understands what has been said in Japanese during the class.

At the beginning of each class, students will have the opportunity to share what they have written in their journal regarding the topics of the previous class. This is an important part of class participation and it helps to serve as a review of previous material and to allow for any questions or outstanding issues to be addressed.

Textbook
教科書および参考図書

For every lecture copies of the PowerPoint presentations will be distributed. The students can use these for taking additional notes and for reference when writing their weekly class journal, which will be used in the evaluation (grade).

Grading
試験・成績評
価の方法等

The grading will be based on the weekly class journal (70%) and class participation in discussions (30%). The journal should be written (typed) on a weekly basis after and handed in at the last class (no journal entry for the last class). For each class, the students should relate the points in the lectures to their personal experience and/or discuss any points in the lecture of particular interest to them (expressing disagreement is also quite acceptable). The length of each entry should be at least 250 words and no more than 500. The entries may be in English or Japanese.